



**OM PARKASH BANSAL  
MODERN SCHOOL**

## **MINUTES OF MEETING – HUBS OF LEARNING**

Date- July 04, 2019

### **AGENDA OF THE MEETING:**

- Introduction of Hub of Learning
- To decide the aim and objective of the Hub of Learning
- To decide the administrative and management structure of the Hub of Learning
- To decide the tool of collaboration and communication
- To decide the mechanism to monitor and report the progress of the Hub of Learning

### **Points Discussed:**

- The introductory meeting of the Hub of Learning was convened in the Principal's office of Om Prakash Bansal Modern School. The Principal, Ms. Sangeeta Sharma presided over the meeting and apprised the members about the aims and objectives of the Hub of Learning.
- All the members appreciated the initiative taken by CBSE to improve the academic excellence in the educational institutions. They agreed unanimously that the emphasis on learning outcome by CBSE through various initiatives is the need of the hour and will prove as the most effective tool to bring about the change.
- After a brainstorming session it was decided that the aim of the HOL will be to achieve academic excellence giving more priority to classroom management.
- Ms. Noen Bella, Principal, Pine Grove Public School, suggested that Ms. Sangeeta Sharma, Principal OPBMS, should lead the group to achieve the objective. Ms. Jaspreet, Principal, St. Soldier, Smart School and Ms. Amarjit Kaur, Principal, Akal Academy, Khamanon seconded the proposal.
- Ms. Jaspreet, Principal, St. Soldier, Smart School suggested that what's app and email can be used as means of communication among the members.
- The members discussed at length the various aspects of academic achievement of the students. The members did agree that conducive atmosphere of the classroom, qualification and training of the teachers, support and care of the parents and motivation, perseverance and hardwork of the students are the various factors that influence the achievement of the students. The obstacle is different for different schools as the client base is different, but with all the diversity in place the members decided to work on the common issue which can be dealt by the schools themselves. The members decided to strengthen the application of the knowledge, training and effort and enthusiasm of the

faculty to bring about the desired change, Ms.Sangeeta Sharma suggested to develop a Standard Operating Procedure to achieve the same.

- Ms. Jaspreet emphasized that regular feedback of the class observation is an effective tool to achieve it. She also mentioned that it is a regular feature in her school and is impactful. Ms Noen Bella remarked that the differences in the recourses will make a difference among the school. The process can not be same in all the schools. Ms.Sangeeta Sharma suggested that the member schools may share the resources among themselves. She also said that the best teachers of each school may visit as guest faculty and may contribute towards it. Ms. Jaspreet seconded the proposal. Ms.Amarjit suggested that science, Mathematics and S,St. should be taken care of on a priority basis.
- Ms, Amarjit raised the issue that the students of her school do not care to complete the homework and the foot fall of the parents on PTM is also very less.Ms Noen Bella said that attendance of the parents on the PTM is very important to achieve better learning outcome. Ms.Jaspreet suggested that the schools may go for a homework period to get the work done. Ms Sangeeta suggested that schools may go for after school classes for those students and also suggested to have workshops for the parents. Ms.Jaspreet suggested that in all those cases where the parents do not contribute much the school may focus more on the child and provide special attention to motivate him/her. Ms.Sangeeta also said that the list of such students who need special care can be made and the class in charge can do the follow up.Case study of the students should be prepared to identify the cause of low achievement and the specific steps can be taken as per the requirement.
- It was decided by the members unanimously that there will be a roster according to which the member will be observing the classes .Mr. Ramesh suggested to have a common event calendar for the member schools. Ms.Sangeeta Sharma, Ms. Jaspreet offered to look after the academic aspect of HOL. Mr, Ramesh K Thakur and Ms.Noen Bella offered to look after the co-curricular.