



Dear Parents,  
Greetings from OPBMS!

*Thanks for reposing your faith in us by putting your little angel in OPBMS. She/he shall be under our special care from day one. OPBMS shall welcome your feedback which can help us in our continued voyage of education, as we believe, there's always a room for improvement.*

### **Special schedule:**

To acclimatize your ward with the school routines, a special schedule has been planned from March 28, 2024 to April 01, 2024. The timings will be 10:00 am to 12:00 noon. School transport will ply.

### **Regular schooling:**

- Regular school for class Ankur commences from April 02, 2024.
- Timings from Monday to Friday will be 9:30 am to 12:30 pm  
Saturday timings will be 9:30am to 11:30 am
- Second Saturday of every month will be an off.

### **Transport:**

- **Bus Route and Bus Numbers:** The bus number of your child will be given to you by the teacher concerned and in case you need any clarification, please feel free to contact our Transport in-charge, Mr. Bikramjeet Singh and Mr. Harpreet Singh
- **Child's arrival at the stoppage:** You are requested to wait for your child's arrival at the appointed time and scheduled stoppage after school. Till the route gets streamlined, there may be slight hiccups initially. Kindly cooperate.
- In case there is no one to receive the child at the bus stop, he/she will be brought back to school. You will then need to pick your child from the school.
- If your child is using school transport and needs to be picked up personally someday, kindly give in a written application to the class teacher in the morning & the Gate pass will be issued at the reception for the same. Please do not take your child off the bus at departure time.
- **Own Transport Users :** To save our environment from pollution and manage traffic outside school, we encourage parents to **car pool / vehicle pool**.

### **Tiffin:**

- You are requested to send light food & fruit tiffin every day with the child. (To be packed separately)
- Take into consideration that the quantity of food should not exceed your child's appetite. Avoid curry items in tiffin and sweet water in the bottles.
- Kindly send Napkin / Towel daily.

### **Uniform:**

- All the students must come in uniform from **April 02, 2024**.
- No fancy hair clips, rubber bands, gold/silver jewellery is allowed.
- I-card to be worn daily.
- Please ensure that your child does not wear shoes or uniform bigger than his/her size as it makes the child uncomfortable during various activities and prone to falling/tripping.

### **Labelling/ Marking for identification:**

- Please ensure to label well your child's bag, tiffin-box, bottle, extra dress, stationery etc.
- Unlabelled or unmarked articles will not be accepted at all.

### **School Diary:**

- **The school diary will be given to your child during the first week of April.**
- Please fill the child's particulars in the school diary.
- Please go through the school diary daily.

### **Stationary & Uniform:**

- The details are available on the school website [www.opbms.in](http://www.opbms.in)

### **Fee Structure:**

- The fee details are available on the school website <http://opbms.in/fee-structure/>

### **Attendance:**

- We highly appreciate the regularity in attendance as every year the 100% attendance prizes are given away.
- 80 % attendance is a must for a student to be promoted to next class.

### **Leave:**

- Leave has to be applied on School Mobile App.
- In case leave is sought on medical grounds, Medical certificate should be submitted by a qualified medical practitioner (not below the rank of MBBS).

### **Birthday Celebrations:**

- You can send a packet of candies if you desire so, to be distributed by your child in the class on his / her birthday.
- Nothing more than this is permitted.
- Students of the Ankur, Konpal and Pallav can wear civil dress on this special day.

### **Nutritious Tiffin**

- No junk food but a nutritious tiffin along with a napkin and Apron should be sent. Please do not fuss if child does not eat his/her food once in a while. Finger foods are the best option, to begin with to encourage them to eat by themselves. Simple sandwiches, a fruit or assortment of whole wheat biscuits and a piece of cake are ideal refreshment. Avoid sending chocolate/chips etc. Do ensure that the child's tiffin and bottle are cleaned regularly.
- Wednesday special: To encourage the child to eat the seasonal varieties of fruits and vegetables, the school specifies the tiffin for Wednesdays. Kindly follow the same to help us develop good eating habits in your child.
- Fruit Break: Compulsory fruit break prior to lunch break is a part of daily schedule. Do send a fruit (properly cut) along with a plastic fork.

### **Personal hygiene:**

- Children must come to the school in proper uniform. The uniform must be neat, clean and ironed and shoes well-polished. Hair and nails should be trimmed and clean. A fresh handkerchief should be sent daily.
- An extra set of civil dress including undergarments to be sent daily.
- Napkin / Towel to be sent daily.

### **The Curriculum**

The curriculum for the Pre-primary classes aims to provide holistic development of each child through activity based learning programmes in the following domains:

- **Language & Literacy Development**
- **Cognitive Development**
- **Physical Development**
- **Socio-Emotional & Ethical Development**

- **Aesthetic & Cultural Development**
- **Positive Learning Habits**

**Learning Programme:**

- We adopt activity based schooling where children experience hands on learning.
- We emphasize on the development of language, cognitive and creative skills through latest educational implements and aids.
- English is taught through ‘Phonetics’. Listening, speaking and reading skills are stressed upon.
- Educational field trips and excursions are regularly organized for practical exposure.
- Show and tell: Show and tell days are followed roll number wise. The child is supposed to bring an object/picture according to the given topic and tell the classmates about it. It helps to build effective communication skills and instill confidence.
- Monthly Planner: Schedule for the entire month will be sent regularly to apprise you of the syllabus and activities.
- Continuous Assessment: There will be no consolidated examination for kindergarten students. Observation or continuous assessment of each child’s overall development begins from the very first day. The progress of the child will be assessed on daily basis and will be shared and discussed with parents regularly on PTM.
- Each child is being compared only with his/her own previous levels and not with other children.

**Appreciation:**

- Each child has within him/her a unique quality which we highlight with immense pride. A certificate is awarded at the end of the session for excellence in various fields. The details of the same are mentioned in the school diary.

**Feedback**

- We strongly request the parents to provide us timely feedback of their observation of the child’s growth in the school. This is very important to us.
- Contact school in case you require any more information, please contact the concerned teacher on the telephone numbers given below.  
01765-523092, 523093, 523101, 523102. (from 8:00 am to 9:00 am and 12:30 to 1:30 pm)
- Kindly keep updating the school office regarding any change in home address, Phone numbers or E-mail ID at the earliest.

**Rules and Regulations:**

- Kindly go through the school diary for rules and regulation to ensure disciplined functioning of the school.

**School Mobile App/ Enterprise Resource Planning (ERP):**

We have an efficient means of communication between the parents and school through the ERP. Kindly download the app on your phones by clicking on the following link: **edusecure.in/opbms**

- Your “**Username**” and “**Password**” will be sent at your registered phone number via SMS.
- Parents having more than one ward studying in our school to utilize the “**Switch User**” feature available in the app.

Parents can access the following information through school mobile app:

<input type="checkbox"/> Student Details	<input type="checkbox"/> School Diary (Homework)
<input type="checkbox"/> Online Fee Payment	<input type="checkbox"/> Messages
<input type="checkbox"/> Recent Payments	<input type="checkbox"/> Circulars

<input type="checkbox"/> Attendance	<input type="checkbox"/> Apply leave
<input type="checkbox"/> Documents (Datesheet / Syllabus etc.)	<input type="checkbox"/> Worksheets & Assignments
<input type="checkbox"/> Class Test	<input type="checkbox"/> Timetable
<input type="checkbox"/> Download Report Card	<input type="checkbox"/> Student Rating Card
<input type="checkbox"/> Medical Record	<input type="checkbox"/> Birthday Wishes
<input type="checkbox"/> Monthly Planner	<input type="checkbox"/> E-Library
<input type="checkbox"/> Contact School	<input type="checkbox"/> Online Appointment
<input type="checkbox"/> Activity Dashboard	<input type="checkbox"/> Student Creativity
<input type="checkbox"/> Teacher's Observation	<input type="checkbox"/> Awards & Achievements
<input type="checkbox"/> E-Certificates	<input type="checkbox"/> PTM Feedback
<input type="checkbox"/> School Calendar	<input type="checkbox"/> Holiday Calendar
<input type="checkbox"/> School News	<input type="checkbox"/> Activities / Gallery
<input type="checkbox"/> Recent Polls	

### **Parental Cooperation**

1. Class-wise WhatsApp groups are created for academic purposes only. Use of this platform for any other purpose is strictly forbidden.
2. You are requested to supervise your ward's study routine at home and facilitate the concept of Experiential Learning
3. Daily planner, worksheets, reference material, etc. will be shared on School Mobile app.

### **Contact Us:**

Kindly keep updating the school office regarding any change in student details and for any other immediate feedback regarding school transport, academics and issuance of NOC, Bonafide or tuition fee certificate, contact school on the following

- School ERP: Menu options\_Contact School
- School Reception: 01765-523092/ 523093/ 523101/ 523102.
- Official mail ID: opbms@rimt.ac.in
- Transport issues: 9781731895 (Transport in charge, Mr. Bikramjeet Singh)

### **Follow Us:**

- School Website -<http://www.opbms.in>
- School Face Book Page – Om Parkash Bansal Modern School
- School Instagram Page -- @opbms\_school

School YouTube Channel --<https://www.youtube.com/c/OmParkashBansalModernSchool>

Looking forward your cooperation.

Warm regards

Sd/-

Sangeeta Sharma  
Principal